

**COMMISSION
QUALITY OF OUTCOMES SCIENCE SUBCOMMITTEE**

- NUMBER OF MEMBERS:** Ten (10) The chairman and up to nine additional members representing the areas of Quality and Outcomes professions, including a liaison member from the Council on Quality of Care and Outcomes Research.
- METHOD OF APPOINTMENT:** The Council Chair shall appoint up to 9 members, including the chair, to serve on the Quality and Outcomes Committee.
- TERM OF OFFICE:** The terms shall be for two years and shall be staggered to assure continuity. Terms shall begin and end with the AHA fiscal year (July 1st -June 30th). The chair and members may be eligible for appointment to one additional term.
- FREQUENCY OF MEETINGS:** The committee shall meet by teleconference twice per year, preferably before the bi-annual Leadership Committee meetings. In addition, the committee may meet informally in conjunction with the International Stroke Conference.
- RESPONSIBILITIES:**
Chair's Responsibilities: The chair serves as a member of the Leadership Committee and shall be responsible for:
- With the assistance of staff, develop an annual plan and budget for achieving the Council's strategic plan and oversee development and implementation of projects.
 - With the assistance of staff, recruiting and confirming candidates willing to be actively involved in the Council.
 - With the assistance of staff, develop an action plan and budget for the committee's annual activities and projects
 - With the assistance of staff, developing timelines and assigning responsibilities for completing tasks/projects that achieve the council's goals and strategic plan.
 - Work with AHA staff to develop the meeting agenda.
 - Filing a written report on the committee's activities at least 3 weeks prior to each Leadership Committee meeting.
- Committee Responsibilities:**
- Establish and maintain collaborative relationships with other Quality and Outcomes organizations with an interest in Stroke.
 - Provide a forum for interdisciplinary exchange and collaboration for Quality and Outcomes professionals.
 - Develop programs and encourage the participation of Quality and Outcomes professionals in the activities of the Stroke Council.
 - Develop state-of-the-art programs, and encourage the submission of abstracts for the International Stroke Conference.
 - Develop and contribute content of interest to rehabilitation and recovery professionals to the council's newsletter and web page.

Member Qualifications:

- A member of the Council in good standing at the time of appointment.
- Organizational skills and time availability to be able to meet deadlines and follow through on commitments.
- Excellent oral and written communication skills.
- Excellent interpersonal relationship skills.
- Demonstrated change management skills such as accountability, flexibility, rational and timely decision making, initiative, and innovation.
- Working knowledge of the AHA mission, strategic goals and organization.

Staffed By: Manager,
Scientific
Councils