

**COMMISSION
RESEARCH MENTORING COMMITTEE
COUNCIL ON CARDIOVASCULAR AND STROKE NURSING**

NUMBER OF MEMBERS: 6-8 members.

The committee shall consist of a chair and 5-7 members appointed by the Chair of the CVSN Council. One of the members shall be Early Career.

METHOD OF APPOINTMENT: The CVSN Council Chair, in consultation with the Committee Chair and Nominating Committee members should appoint members as terms expire.

TERM OF OFFICE: Members shall serve two-year terms beginning July 1st and ending June 30th and shall be staggered for continuity.

FREQUENCY OF MEETINGS: The Committee shall meet via teleconference 2-3 times per year. The time commitment will vary, but should not exceed an average of 1-3 hours per month. Special projects may require additional time.

RESPONSIBILITIES:

- Facilitate networking and career development of new nurse scientists interested in cardiovascular nursing.
- Promote high quality cardiovascular science and practice in the CVSN Council.
- Increase research productivity of cardiovascular nurse scientists.
- Involve early career and new members in AHA and CVSN Council early in their membership to help develop research careers and leadership potential.
- Provide a mechanism for senior nurse scientists to contribute to the development of the next generation of nurse scientists and assure a strong CVSN Council.

Chairperson's Responsibilities:

- Attend Leadership Committee meetings and present Committee report.
- Provide guidance and orientation to Committee members.
- Preside over Committee meetings, working with AHA staff to schedule and prepare agendas.
- Lead discussions at meetings and monitor activities.
- Work with Committee and AHA staff to prepare plans, budgets and timelines.
- Review and edit minutes and/or Committee reports, as needed.
- Assign responsibilities as needed.
- Present Committee report at the Annual Business Meeting.