

**COMMISSION
PROFESSIONAL EDUCATION SCIENCE SUBCOMMITTEE**

NUMBER OF MEMBERS:	10-12 members in addition to the Chair and Vice-Chair.
METHOD OF APPOINTMENT:	The council chairman in consultation with the Chairman of the Professional Education Committee will appoint the members. 1-2 members shall be selected to represent early career investigators/clinicians.
TERM OF OFFICE:	The chairman and members shall serve two-year terms. The chairman and members shall be eligible for one additional two-year term depending on interest and degree of involvement. Terms shall be staggered to insure continuity.
FREQUENCY OF MEETINGS:	<p>The committee shall meet quarterly via teleconference (or as necessary to complete its business), and will meet face-to-face at the International Stroke Conference.</p> <p>The time commitment will vary, but should not exceed an average of 3-5 hours per month. Special projects may require an additional time commitment.</p>
RESPONSIBILITIES: Chair's Responsibilities:	<p>The chair is responsible for:</p> <ul style="list-style-type: none">• Identifying potential committee members on behalf of the Stroke Council.<ul style="list-style-type: none">- Oversee staff administration of conference logistic, including:- Supervise development of all science advisories.- Work with AHA staff to set meeting dates /times, and prepare agendas.- Preside over committee meetings, working with AHA staff to schedule and- Assign responsibilities as needed.- Provide reports and pertinent information to the web and newsletter editors to share with Council members.- Reviewing and approving minutes of committee meetings.
Committee Responsibilities:	<ul style="list-style-type: none">• The committee shall serve as a conduit of scientific and programmatic information received from the Stroke council and/or the American Stroke Association.• Work with staff to create strategies for dissemination of information to professions in the community.• Create new communication links between the ASA and its constituency.

- Make recommendations to the Stroke Leadership Committee regarding professional education and practice related to stroke care.

Member Qualifications:

- An active Premium Professional member of the AHA/ASA at the time of appointment aligned with the Stroke Council.
- Recognized expertise in cerebrovascular disease and stroke.
- Organizational skills and time availability to be able to meet deadlines, follow-through on significant time commitments.
- Excellent oral and written communication skills.
- Excellent interpersonal relationship skills.
- Demonstrated business and change management skills such as accountability, flexibility, rational and timely decision-making, initiative and innovation.