

**COMMISSION  
REHABILITATION AND RECOVERY SCIENCE SUBCOMMITTEE**

**NUMBER OF MEMBERS:** Ten (10) members. The chairman and up to nine additional members representing the areas of rehabilitation and recovery professions , including a liaison member from the Council on Cardiovascular and Stroke Nursing.

**METHOD OF APPOINTMENT:** The Council Chair shall appoint up to 9 members, including the chair, to serve on the Rehabilitation and Recovery Committee.

**TERM OF OFFICE:** The terms shall be for two years and shall be staggered to assure continuity. Terms shall begin and end with the AHA fiscal year (July 1 –June 30). The chair and members may be eligible for appointment to one additional term.

**FREQUENCY OF MEETINGS:** The committee shall meet by teleconference twice per year, preferably before the bi-annual Leadership Committee meetings. In addition, the committee may meet informally in conjunction with the International Stroke Conference..

**RESPONSIBILITIES:** The chair serves as a member of the Leadership Committee and shall be responsible for:

**Chair's Responsibilities:**

- With the assistance of staff, develop an annual plan and budget for achieving the Council's strategic plan and oversee development and implementation of projects.
- With the assistance of staff, recruiting and confirming candidates willing to be actively involved in the Council.
- With the assistance of staff, develop an action plan and budget for the committee's annual activities and projects
- With the assistance of staff, developing timelines and assigning responsibilities for completing tasks/projects that achieve the council's goals and strategic plan.
- Work with AHA staff to develop the meeting agenda.
- Filing a written report on the committee's activities at least 3 weeks prior to each Leadership Committee meeting.

**Committee Responsibilities:**

- Establish and maintain collaborative relationships with other rehabilitation and recovery with an interest in Stroke.
- Provide a forum for interdisciplinary exchange and collaboration for rehabilitation and recovery care professionals.
- Develop programs and encourage the participation of rehabilitation and recovery professionals in the activities of the Stroke Council.

- Develop state-of-the art programs, and encourage the submission of abstracts for the International Stroke Conference.
- Develop and contribute content of interest to rehabilitation and recovery professionals to the council's newsletter and web page.

**Member Qualifications:**

- A member of the Council in good standing at the time of appointment.
- Organizational skills and time availability to be able to meet deadlines and follow through on commitments.
- Excellent oral and written communication skills.
- Excellent interpersonal relationship skills.
- Demonstrated change management skills such as accountability, flexibility, rational and timely decision making, initiative, and innovation.
- Working knowledge of the AHA mission, strategic goals and organization.

**Staffed By:** Manager,  
Scientific  
Councils