

Sample Mentoring Contract

Your contract may be revised to meet the needs of your mentoring partnership.

Mentee Name: _____

1. What type of assistance does the mentee want from the mentor?
2. What expectations does the mentor have of the mentee?
3. What expectations does the mentee have of the mentor?
4. How often will you meet?
5. When and where will you meet?
6. For how long?
7. Who will be responsible for scheduling the meetings?
8. What will meeting topics include?
9. What will be the ground rules for discussions? (e.g., confidentiality, openness, candor, truthfulness, etc.)
10. We have agreed that our initial meetings will focus on these three topics:
11. Any additional areas/issues you want to discuss and agree on?
12. If problems arise, how will they be resolved?
13. How will you determine if you have achieved the desired objectives?
14. I (the mentor) have reviewed and approve the mentee's Project Proposal.

Mentor Signature

Date

Mentee Signature

Date