

## **COMMISSION STATISTICS COMMITTEE**

- NUMBER OF MEMBERS:** The Committee shall be made up of 17 members, including the Chair and liaisons from CDC and NHLBI. This will include areas underrepresented: Pediatric, Diabetes, Nutrition, HF, PVD, Physical Activity, Renal Disorder, Genetics, etc.
- METHOD OF APPOINTMENT:** The Council Chair, in consultation with the Vice Chair and the Committee Chair, shall appoint Committee members as terms expire. Two liaison members shall be appointed by the CDC and NHLBI as well as a liaison from the Council on Quality of Care and Outcomes Research.
- TERM OF OFFICE:** Members shall serve two-year terms beginning July 1st and ending June 30th. Terms shall be staggered for continuity.
- FREQUENCY OF MEETINGS:** The Committee shall meet twice a year at Scientific Sessions and the EPI Spring Conference. The time commitment will vary, but should not exceed an average of 1-3 hours per month. Special projects may require an additional time commitment. The council will not pay for member attendance to the face-to-face meetings.
- RESPONSIBILITIES:**
- Committee Responsibilities:**
- Facilitate access to and synthesis of the current CVD incidence, prevalence, and mortality data.
  - Coordinate AHA efforts with other scientific and health agencies regarding CVD and stroke statistics.
  - Provide advisory and resource information to AHA for strategic planning.
  - Serve as AHA advisors for the ongoing development of appropriate AHA risk factor assessment instruments.
  - Provide advisory information to AHA on research design and outcomes evaluation of CVD and stroke programs.
  - Advise the AHA in matters concerning the interpretation of CVD statistics.
- Chairperson's Responsibilities:**
- Attend Leadership Committee meetings and present Committee report.
  - Present Committee report at the Annual Business meeting.
  - Work with AHA staff to set meeting dates and times.
  - Lead discussions at meetings and monitor activities.
  - Review minutes of Committee meetings.
  - Work with Committee and AHA staff to develop an annual plan and budget and to oversee projects.
  - Assign responsibilities as needed.