Pre-Submission Checklist - General Abstracts

Before you submit your abstract to Scientific Sessions 2024, please use the checklist below to make sure it meets the highlighted submission guidelines and follows best practices.

Text

□ Ensure the title is conclusive, not descriptive. Explicit titles denoting the findings should be used (not “Investigations of ...,” “Studies of ...,” etc.)
  ○ Descriptive: “Effects of Hypoxia on Kv1.5 Channels”
  ○ Conclusive: “Hypoxia Inhibits Kv1.5 Channels in Rat Pulmonary Artery Smooth Muscle Cells”

□ We recommend that abstracts have the following identifiable sections:
  ○ Introduction/Background
  ○ Research Questions/Hypothesis
  ○ Methods/Approach
  ○ Results/Data (descriptive and inferential statistics)
  ○ Conclusion(s)

□ Clearly state the hypothesis if you include a hypothesis.

□ Do not include references, credits or grant support information.

□ Minimize the use of abbreviations: Most abstracts should contain fewer than three.

□ Place nonstandard abbreviations in parentheses after the first use of the full word or phrase.

□ Use generic drug names.

□ Do not begin sentences with numbers.

□ Limit text to 2,500 characters for the abstract body.
  ○ Character count includes graphics, which deducts 250 characters per graphic.
  ○ Character count does not include spaces, titles, authors or graphics captions.
  ○ Do not include the abstract title or authors in the abstract body.

Graphics

□ Keep graphics simple: Line or bar graphs are most appropriate.

□ Ensure any text is large enough to read when printed.

□ Use only pre-sized .BMP, .GIF, .JPG or .PNG.

□ Save color images in RGB mode.

□ Ensure images are 72-300 dpi.

□ Limit image width to 440 pixels (no limit on length).

NOTE: Proofread abstracts carefully to avoid and/or correct errors before the submission deadline. The abstract will be published exactly as it has been submitted. For full details, please access the General Abstract Submissions Guidelines on our website.