



American Heart Association Scientific Sessions 2021 Clinical Case Report Submission Guidelines Scientific Sessions

Submission is now closed.

General Information

- The American Heart Association's Scientific Sessions 2021 is a forum for the latest advances in cardiovascular science.
 - The work covered by the clinical case report must not have been presented at a national or international meeting before presentation at Scientific Sessions 2021 (Nov. 13-15, 2021, in print or electronically).
 - Clinical case reports associated with a published manuscript can be presented at an AHA scientific event if the manuscript was published after the time the abstract was submitted to the event, however the abstract will not be published as a part of the journal publication.
- There is a non-refundable submission fee of US \$30 for each clinical case report submitted. The fee covers administration and online costs associated with the submission, grading, notification and slotting processes.
- After the August 23, 2021, 6:00 PM CDT/UTC-5 submission deadline, submitted reports are no longer accessible and therefore may not be revised in any way or resubmitted. Proofread reports carefully to avoid errors before the submission deadline. If accepted, your clinical case report will be published as submitted; it is not edited.
- Clinical case report acceptance/non-acceptance status will be available by early-September. Please ensure that the email provided for the presenting author is accurate as all correspondences will be sent via email, to the presenting author.
- Please make sure your e-mail settings will allow e-mails from AHAScientificSessions@abstractmanagement.com to ensure important program participant related information to get through your spam filters, etc.
- Abstract Copyright Transfer Agreement will be electronically signed during submission. Your selection of "Yes" grants permission to publish the clinical case report. Your selection of "No" prohibits publication.
- The presenting author of an accepted clinical case report must register and pay the registration fee for the meeting. Presenters need to register in the appropriate category (eg, AHA member, nonmember) and pay the appropriate registration fees under each category.

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- All expenses (eg, airfare, lodging, conference registration) associated with the submission and presentation are the responsibility of the presenter.
- All accepted clinical case reports will be scheduled either in a rapid fire oral or poster presentation. All presentations including question-and-answers will be conducted in English. Presenters may request assistance from the moderator who will repeat or rephrase questions from the audience or may ask a colleague in the audience to assist with translation.
- For questions regarding the submission guidelines, please contact AHAScientificAbstracts@heart.org to reach an AHA programming staff member.

Clinical Case Report Grading

Case reports successfully submitted by the August 23, 2021, 6:00 pm CDT/UTC -5 deadline are posted to a secured web site for blinded review. Our intent is to be most inclusive of the quality science received without compromising scientific integrity. As such, a team of 8 to 10 experts, selected by the Committee for Scientific Sessions Program, will independently review case reports that best fits their expertise. Case reports are selected on the basis for the following:

- Scientific Merit - direction toward the development of a new or improved diagnostic procedure or idea.
- Organization - well organized, easy to follow and understand.
- Practicality - should be available, logical, and feasible.
- Presentation - should be clear, brief, show understanding of the subject matter.
- Technical quality - the idea must stand up to scrutiny. Facts and data have scientific backing.

Rules for Submitting a Clinical Case Report

- All case reports must be submitted in English with accurate grammar and spelling suitable for publication.
- Submission of a case report constitutes a commitment by the author(s) to present it if accepted. Failure to present, if not justified, will jeopardize future acceptance of abstracts for the American Heart Association's meetings/conferences.
- There is no limit to the number of clinical case reports an investigator may submit. If selected, the presenter must be one of the co-authors listed. If

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multiple submissions are accepted, if there are schedule conflicts, the presenting author must arrange for a co-author to present.

Embargo Policy

Non-late breaking presentations are embargoed for release at 5 a.m. ET, Monday, Nov. 8, 2021 and are therefore prohibited from release until date and time of AHA designated embargo time. For most abstracts, that embargo will be date and time of presentation but for some, the embargo will be the time of a specific AHA news media event. You will be contacted by AHA communications if you are selected to participate in an AHA news event.

Further, written embargoed information cannot be share with anyone outside of AHA with the exception of journal manuscript submission but you can conduct one-on-one embargoed media interviews as long as the reporter agrees to abide by the embargo policy. Failure to honor embargo policies will result in this abstract being withdrawn and future abstracts also being barred from presentation.

Preparing a Clinical Case Report

Title

A case report must have a short, specific title (containing no abbreviations).

Author Name(s)

- The submitting author is designated as the primary and presenting author. You may rearrange the order of the authors (during the submission period); however, always list the senior author last. The presenting author does not have to be listed as primary; the presenting author can be listed anywhere in the author block.
- If an author's name appears on more than one case report, it must be identical on each case report.
- All authors' names should be carefully reviewed for accuracy. If the case report is accepted and eventually published, changes cannot be made after publication.
- Please review the author block carefully. Edits cannot be made once submission is complete. Author block will be printed as shown below. Additions or deletions of author names are not permitted after the submission deadline. NO EXCEPTIONS.

Clinical Case Report Text

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- Case reports may have the following identifiable sections: Description of Case and Discussion. These fields can be edited or deleted as appropriate for your case report summary.
- Proprietary information cannot be revealed.
- Use generic drug names.
- Do not begin sentences with numerals.
- Standard abbreviations may be used without definition. Nonstandard abbreviations (kept to a minimum) must be placed in parentheses after the first use of the word or phrase abbreviated.
- Do not include references, credits, or grant support.
- Do not include the names or personal information of any patient.
- A case report summary is limited to 1,950 characters (about 300–350 words). This includes the text plus any graphics, but not the title or authors. All graphics (figures) and text-based graphics (tables) should be provided as 72–300 dpi, pre-sized .gif, .jpg or .tif images only, with a maximum width of 440 pixels (no limit on length). Black-and-white digital images should be in grayscale mode. Color images should be saved in RGB color mode. Addition of an image whether a figure or a table deducts 250 characters. Spaces do not count as characters.
- If case report is accepted for publication, any images submitted are placed after the case report that will appear in the online-only supplement to *Circulation*, an American Heart Association journal.

Clinical Case Report Acceptance

- Guidelines for case report presentation will be provided to the presenting author of accepted case reports in mid-September via email.
- All rapid-fire oral presentations must be in electronic slide form and submitted to the American Heart Association, we *encourage* use of the Scientific Sessions Slide Template, the template will be available on the conference website. If your case report is accepted for rapid-fire oral presentation, instructions to prepare and upload your presentation(s) will be emailed later in the fall.
- No person may record any portion of the AHA Scientific Sessions, Scientific Conferences, and ASA International Stroke Conference, whether by video, still, or digital photography; audio; or any other recording or reproduction mechanism. This includes recording of presentations and supporting A/V materials and of poster presentations and supporting poster materials.

Taking photos of or recording the content of meeting room slides is also prohibited and is considered intellectual piracy and unethical. Attendees who ignore this policy will be asked to leave the educational session and are at risk of losing their badge credentials.

- The American Heart Association and American Stroke Association reserve the rights to all recordings or reproductions of presentations at AHA/ASA scientific conferences and meetings.



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