State-of-the-Science Stroke Nursing Symposium 2023 Abstract Submission Guidelines

Acceptance

1. Abstracts selected will be published online in February 2023 on the *Stroke* journal Web site.
2. If the abstract is submitted to more than one meeting, investigators must include new and scientifically meaningful information **at time of submission** to the AHA.
3. **Abstracts accepted for presentation at ISC 2023 or the Stroke Nursing Symposium 2023 cannot be presented at another national or international meeting held prior to February 10, 2023.**
4. The work covered by the abstract must not be published **prior to the time of abstract submission**. **Abstracts associated with a manuscript published between the time of submission and time of presentation may still be presented at ISC or Stroke Nursing Symposium 2023 but will not be included in the *Stroke* journal abstract publication. Authors must contact AHA staff to be removed from the abstract publication prior to the event.** Please notify AHA staff by sending an e-mail to stroke.program.participant@heart.org.
5. Abstract grading is blinded. Abstracts are allocated to oral or poster presentations.
6. Guidelines for presentations will be provided to authors of accepted abstracts.
7. Abstract acceptance/non-acceptance status will be e-mailed to the submitting author in late October to the e-mail address provided during the submission process.

Embargo Policy

Abstracts and presentations are embargoed for release at date and time of presentation or time of AHA news event. Written embargoed information cannot be shared with anyone, but one-on-one embargoed media interviews can be conducted as long as the reporter agrees to abide by the embargo policy. Failure to honor embargo policies will result in the abstract being withdrawn and barred from presentation.

Abstracts associated with a manuscript published between the time of submission and time of presentation may still be presented at ISC or Stroke Nursing Symposium 2023 but will not be included in the *Stroke* journal abstract publication. Authors must contact AHA staff to be removed from the abstract publication prior to the event. Please notify AHA staff by sending an e-mail to stroke.program.participant@heart.org.

Complete AHA Embargo Policy

Presentation

1. Request "oral or poster" or "poster only" preferred presentation on the Presentation Preference tab of the Submitter Site. The selection of one of these options will neither prejudice acceptance nor guarantee an oral or poster presentation because abstracts must be arranged to fit into a thematic group for presentation.
2. All presentations and question-and-answer sessions will be conducted in English. Presenters may request assistance from the moderator who will repeat or rephrase questions from the audience or may ask a colleague in the audience to help translate.
3. Submission of an abstract constitutes a commitment by the author(s) to present it if accepted. Failure to present, if not justified, will jeopardize future acceptance of abstracts.
4. The American Stroke Association, a division of the American Heart Association, reserves the right to all video or audio recordings of presentations at the State-of-the-Science Stroke Nursing Symposium 2023, Pre-Conference Symposia 2023, and the International Stroke Conference 2023.
5. The presenter is responsible for all expenses associated with the submission and presentation of an abstract (e.g. registration, airfare, lodging, etc.).
6. All oral presentations must be in electronic format. Electronic presentations must be submitted at least 12 hours in advance of the session start time. Instructions will be sent to the presenting author via e-mail in early January 2023.
7. If you are referencing work previously published by another author, please be sure to include a complete citation at the bottom of the appropriate slide.
8. Recording Policy:
    o Unauthorized recording of the AHA Scientific Sessions, scientific conferences and the AHA/ASA International Stroke Conference is prohibited, whether by video, still or digital photography, audio or any other recording or reproduction mechanism. This includes recording of presentations and supporting audiovisual materials and of poster presentations and supporting poster materials.
    o The American Heart Association and American Stroke Association reserve the rights to all recordings or reproductions of presentations at AHA/ASA scientific conferences and meetings.

Rules for Submission of Abstracts

Author Name(s)

1. If an author's name appears on more than one abstract, it must be identical on each abstract.
2. The submitting author is designated as the presenting author. You may rearrange the order of the authors; however, the senior author must always be listed last. The presenter must be an author of the abstract.
3. **Additions or deletions of author names will not be permitted after August 23, 2022, 11:59 pm CDT.**

Abstract Requirements

1. Abstracts must be an original idea, concept, or an improvement or revision of an old idea.
2. Abstracts must be submitted in the final format. NO changes to content can be made after August 23, 2022, 11:59 pm CDT. Abstracts may not represent a work in progress.
3. Abstracts that have been presented or will be presented at any national or international meeting prior to February 7, 2023 or have been submitted to more than one category of the Stroke Nursing Symposium will not be considered.
4. **The same abstract may be submitted for both ISC and the Stroke Nursing Symposium, but it can only be accepted for and presented at either ISC *or* the Nursing Symposium.**
5. The material has not been published as a full paper prior to its submission to the Stroke Nursing Symposium 2023 or the International Stroke Conference 2023.

Abstract Data

1. Abstracts should address clinical quality initiatives, projects or policies from professionals that are pioneers in improving the quality of care and outcomes for persons with or at risk for stroke.
2. Abstracts may also address issues in development or maintaining a stroke program.
3. Abstracts with research findings should be submitted to the International Stroke Conference in the appropriate category.
4. Because of the large number of submitted abstracts, **resubmission of an abstract to make revisions is not permitted after August 23, 2022, 11:59 pm CDT.**
5. To ensure that the abstract receives proper scientific consideration, please make sure that the abstract is submitted to the appropriate category. A list of the abstract categories and their definitions is available on the submission site.
6. Proofread abstracts carefully to avoid errors before submission. No proof pages will be sent to authors. **Revisions to abstracts will not be permitted after the August 23, 2022, 11:59 pm CDT submission deadline.**

Abstract Withdrawal

1. Requests for withdrawal of an abstract must be received in writing by **November 30, 2022**.

Abstract Title

1. An abstract must have a short, specific title (containing no abbreviations) that indicates the nature of the investigation.

Abstract Text

1. Do not begin sentences with numerals.
2. Use generic drug names.
3. Standard abbreviations may be used without definition. Non-standard abbreviations (kept to a minimum) must be placed in parentheses after the first use of the word or phrase abbreviated.
4. Do not include author or institution names, references, credits or grant support.
5. Do not include the names or personal information of any patient participating in the study or trial.
6. Abstracts are limited to 1,950 characters (about 380 words.) This includes title, text and any graphic. Addition of a graphic deducts 250 characters.
7. Tables must be submitted as graphics. Do not submit a table in Word as it will not format correctly in the online *Stroke* journal.
8. The format for the online *Stroke* journal Web site allows graphics to be placed anywhere within the abstract. Do not add paragraph breaks within the body of the abstract.

Abstract Grading

Nursing Symposium abstract grading will be based on the following:

The judging criteria for abstract acceptance/non-acceptance is as follows:

Scientific Merit:
The topic is pertinent to the development of knowledge related to stroke clinical practice and is relevant to the purpose of the State-of-the-Science Stroke Nursing Symposium.

Practicality:
The abstract enhances the foundation for clinical decision-making or stimulates thinking about practice applications when caring for the stroke patient.

Organization:
Overall, the abstract is readable and accurately presented and conclusion is valid**.**

Presentation:
The presentation demonstrates an insightful application or a creative and original solution to a clinical practice issue or problem in caring for the stroke patient.

Technical quality:
The abstract must include complete information or outcomes and have scientific backing. (Mentioning that the results will be presented at the meeting is unsatisfactory.)

Research-Based Abstracts	Clinical Practice/Program/QI Project Abstracts
Background: Description of the problem.	**Background and Issues:** A short summary of the issue(s), problem, or specific clinical challenges or controversy, with relevant background and contextual information.
Purpose: Research questions or hypothesis.	**Purpose:** Clear statement of goal of project is described.
Methods: Study design, including a description of participants, procedures, measures, and appropriate statistical analyses.	**Methods:** Description of the project or program, clinical intervention(s), analysis plan or criteria used to guide analysis.
Results: Specific results in summary form.	**Results:** Lessons Learned: A brief description of the findings or lessons learned as a result of the project.
Conclusions: Major findings are presented with interpretation and implications for stroke management and nursing practice.	**Conclusions:** A brief description of recommended position or approach, or specific recommendations related to the original problem or questions identified.

Abstract Revisions

1. **After the August 23, 2022, 11:59 pm CDT deadline, abstracts may not be revised in any way or resubmitted.**
2. **Additions or deletions of author names will not be permitted after August 23, 2022, 11:59 pm CDT.**
3. **Proofread abstracts carefully to avoid errors before submission.**