

COMMISSION
Emergency Neurovascular Care (ENC) Science Subcommittee

NUMBER OF MEMBERS:	Ten (10) members. The chairman and up to nine additional members representing the areas of emergency cerebrovascular care professions
METHOD OF APPOINTMENT:	The Council Chair shall appoint up to 9 members, including the chair, to serve on the Emergency Neurovascular Care Committee.
TERM OF OFFICE:	The terms shall be for two years and shall be staggered to assure continuity. Terms shall begin and end with the AHA fiscal year (July 1 –June 30). The chair and members may be eligible for appointment to one additional term.
FREQUENCY OF MEETINGS:	The committee shall meet by teleconference twice per year, preferably before the bi-annual Executive Committee meetings. In addition, the committee may meet informally in conjunction with the International Stroke Conference
RESPONSIBILITIES: Chair's Responsibilities:	<p>The chair serves as a member of the Executive Committee and shall be responsible for:</p> <ul style="list-style-type: none">• With the assistance of staff, develop an annual plan and budget for achieving the Council's strategic plan and oversee development and implementation of projects.• With the assistance of staff, recruiting and confirming candidates willing to be actively involved in the Council.• With the assistance of staff, develop an action plan and budget for the committee's annual activities and projects• With the assistance of staff, developing timelines and assigning responsibilities for completing tasks/projects that achieve the council's goals and strategic plan.• Work with AHA staff to develop the meeting agenda.• Filing a written report on the committee's activities at least 3 weeks prior to each Leadership Committee meeting.
Committee Responsibilities:	<ul style="list-style-type: none">• Establish and maintain collaborative relationships with other emergency care organizations with an interest in Stroke.• Provide a forum for interdisciplinary exchange and collaboration for emergency care professionals.• Develop programs and encourage the participation of emergency care professionals in the activities of the Stroke Council.• Develop state-of-the art programs, and encourage the submission of abstracts for the International Stroke Conference.

- Develop and contribute content of interest to emergency care professionals to the council's newsletter and web page.

Member Qualifications:

- A member of the Council in good standing at the time of appointment.
- Organizational skills and time availability to be able to meet deadlines and follow through on commitments.
- Excellent oral and written communication skills.
- Excellent interpersonal relationship skills.
- Demonstrated change management skills such as accountability, flexibility, rational and timely decision making, initiative, and innovation.
- Working knowledge of the AHA mission, strategic goals and organization.