

**COUNCIL ON CLINICAL CARDIOLOGY
HEART FAILURE AND TRANSPLANTATION SCIENCE SUBCOMMITTEE (HF)
COMMISSION**

NUMBER OF MEMBERS: Up to 10

The Committee shall be made up of a Chair, Vice Chair and up to eight members of the Council, of which, one shall be a trainee member of the Council, and one shall be designated a Council on Clinical Cardiology Program Committee Representative. One Liaison each is required from the following. Additional Liaisons may be added to the committee on an ad hoc basis, as determined by the Chair.

- Council on Cardiovascular and Stroke Nursing
- Council on Cardiovascular Surgery and Anesthesia
- Council on Epidemiology and Prevention
- Editor, Circulation: Heart Failure

METHOD OF APPOINTMENT: The Council Chair, in consultation with the Council Vice Chair and Committee Chair shall appoint Committee members and Chairs as terms expire.

TERM OF OFFICE: Members shall serve two-year terms beginning July 1st and ending June 30th, and shall serve no more than two terms. Terms shall be staggered for continuity.

FREQUENCY OF MEETINGS: The Committee shall meet twice per year via face-to-face or teleconference as determined by Committee, Council, and American Heart Association leadership. In addition, there may be a need for teleconferences between biannual meetings. Time commitment will vary, but should not exceed an average of three to five hours per month.

RESPONSIBILITIES: Committee Responsibilities:

- Review and evaluate new medical/scientific knowledge in the field of heart failure and cardiac transplantation.
- Interpret and communicate scientific information related to heart failure and cardiac transplantation by developing new science advisories, guidelines, statements, and relevant web content.
- Develop educational content related to heart failure and cardiac transplantation for use in American Heart Association scientific conferences and meetings.

- Stimulate development and accumulation of further knowledge in the field of heart failure and cardiac transplantation.
- Respond to AHA calls for nominations of candidates related to heart failure and cardiac transplantation.

Chairperson's Responsibilities:

- Assist AHA staff in the development of meeting agendas and minutes.
- Preside over Committee meetings.
- Manage and monitor ongoing Committee activities.
- Assign responsibilities to Committee members as needed.
- Attend two annual Leadership Committee meetings and present the Committee report.